

2009-2010 John Glenn High School/Wayne-Westland Community Schools INSTRUMENT MAINTENANCE AGREEMENT

Student: _____ Student ID# _____
 Instrument Type: _____ Make: _____ Model _____
 Serial Number: _____ Estimated Replacement Value: \$ _____

The following accessories accompany this instrument (replacement costs listed for some):

Mouthpiece: _____	Type: _____	Cost: _____	Strap: _____	Case: _____	Carrier: _____
MPiece Cap: _____	Type: _____	Cost: _____	Valve Oil: _____	Swab: _____	Cork/Slide Grease: _____
Ligature: _____	Type: _____	Cost: _____	Cleaning Rod: _____	Rosin: _____	Shoulder Pad: _____
Bow: _____	Type: _____	Cost: _____	Humidifier: _____	Other: _____	

Noticeable Markings (assessed by student/Mr. Cramer at time of instrument issue):

During the period in which this instrument is in my possession and/or use, student will take full responsibility for its safety and proper use, keep it in good playing condition, which may mean taking it to a repair shop OF MR. CRAMER'S CHOICE, and agree to pay for any necessary repairs, including damage due to carelessness by myself or another individual. ****Student responsibilities for repairs include, but are not limited to: new dents, bent keys, missing parts (screws, pads, corks, valve caps, etc.), stuck slides, broken strings.* PLEASE BE CAREFUL – REPAIRS OFTEN COST BETWEEN \$50-120!**

Instrument Issued: _____ Instrument to be returned NO LATER than and/or **JUNE 5th, 2010** or must be returned upon request.

Month _____ Day _____ Year _____
 Issued by: **Mr. Cramer – JGHS** Signed: _____ Grade: _____
Student

Address _____
 City _____ State _____ ZIP Code _____ Home Telephone Number _____ / Work Telephone Number _____

Parent/Guardian Signature (REQUIRED) _____

FEE: \$40.00 (Nonrefundable)
INSTRUCTIONS FOR PAYMENT OF FEE (CHECKS are 'O.K.', however, Cash or Money Orders are best)

- Checks/Money Orders made payable to **John Glenn H.S.**, with student name, and Student ID#/ in memo.
- Return payment along with agreement to Mr. Cramer. **Make a copy of the signed agreement for your receipt. ANY CLAIMS UPON RETURN MUST BE ACCOMPANIED BY RECEIPT!!!**
- Instrument will not be distributed to pupil until fee and agreement form are returned. This includes percussion!. **LACK OF INSTRUMENT MAY AFFECT STUDENT GRADE!**

FOR OFFICE USE ONLY:
 Payment Received: _____ Amount \$ _____ Date Returned: _____
 MO Number/Cash: _____ Check # _____ Repairs/Replacements Needed: _____